



Guidebook

for DigiPen Game Engineering



Feb.2026

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FAQ

Q. I'm a new student. How can I apply for the course?

A. First year students are automatically enrolled for classes. However, starting from the second year, please sign up for classes on your own through the [website](#).

Q. I'm a freshman. Who is my advisor and what can s/he do for me?

A. You can check your advisor through "EDWARD -> Academic Administration -> Information -> Advisor" and s/he conduct academic counseling.

Q. I cannot receive the BISA Scholarships with the high school grade?

A. BISA scholarships reflect the Korean SAT level or official English grades.

Q. Can I get a DigiPen degree without studying overseas?

A. No. If you don't want to move to either DigiPen US or Singapore, you may need to consider transferring to other majors in K MU.

Q. What's the tuition fee for DigiPen US?

A. Please check [the website](#) for tuition information.

Q. I have some suggestions for the program. What should I do?

A. Please contact the student council. The student council collects your opinions and delivers them to the college student council, the staff in charge, and the professors' association.

Q. Will the TOEFL score of 80 be replaced by the combined score of several TOEFL tests?

A. Only the sum of the three consecutive TOEFL test scores that occurred once a month is recognized.

Q. Can I submit the transfer documents before completing the online application ?

A. You can send the document before submitting the online application.

Q. Does DigiPen guarantee employment overseas after graduating?

A. DigiPen fosters competitive talent in the tech and game industries through project-based education, but this does not mean we guarantee your employment.

Q. Do I have to write an application essay to go to DigiPen ?

A. Yes. You need to hand in your essay. You can check the topic of the essay during the online application process. There is no fixed form, but it is recommended to write at least 500 characters in a A4 page.

FAQ

Q. During the transfer process, can I send a photo of my ID instead of a copy of my passport to DigiPen?

A. Please send DigiPen a copy of your passport. This is necessary to fill in the I-20.

*Email: hyerin.kim@digipen.edu

*I-20: The I-20 is a multi-purpose document issued by a U.S. government-approved educational institution certifying that a student has been admitted to a full-time study program and has demonstrated sufficient financial resources to stay in the United States.

Q. If I have to add "Previous Colleges/Universities" info while in an online application, what should I write? Also, what should I write for "Name of Institution and Program of Study"?

A. Applicants should write "Keimyung University," and "DigiPen-KMU Special Program" for Name of Institution and Program of Study.

Q. I'm more interested in game design than programming, and I want to be a producer in the future. Is this the right program for me?

A. If you are interested in Game Design, please take a look at the computer science and game design program at DigiPen.
In this case, when applying for the transfer, you must let DigiPen know your intention to change our major to BS in Computer Science and Game Design.

Q. I've completed all the transfer process to move in fall, but I'd like to take classes from the spring semester due to personal reasons. Is it possible?

A. The school's recommendation is to start classes in the fall semester. However, if you have to postpone your studies due to circumstances that students cannot control, we recommend starting from the spring semester rather than waiting for a year.

Q. How much do I have to prove in my bank account balance during the transfer process? And what is "accompany dependent"?

A. Students must prove at least US\$63,830 (as of 2023-2024) in the bank balance. "accompany dependent" means a child or spouse. If you have to accompany your spouse and one child, you must prove an additional US \$18,640/each.

Q. If I graduate from an English-speaking high school, do I have to submit my TOEFL score?

A. The main language of the school is "English," and if you have completed a four-year curriculum at the high school, you do not need to submit your TOEFL score. In that case, you can be requested a data. (e.g., official letter received from the school)

DigiPen Game Engineering

Introduction

History

Enrolled Student No.

Company list that graduates employed(overseas)

Faculty and Assistant

DigiPen Institute of Technology

Introduction

History

Core Value

Commercialized game list graduates have worked

DigiPen and Media
Enrolled Student No.



1. DigiPen Game Engineering

1) Introduction

DigiPen Game Engineering is a dual degree program in cooperation between DigiPen Institute of Technology (DigiPen) from the US and Keimyung University(KMU) starting from 2008.

In this program, students shall study at KMU for the first 2.5 years, and then they move to either DigiPen Singapore or the US to complete the next two years. Consequently, those who complete the program shall receive the degree:

- ✓ DigiPen Game Engineering from KMU
- ✓ BS in Computer Science in Real-Time Interactive Simulation from DigiPen

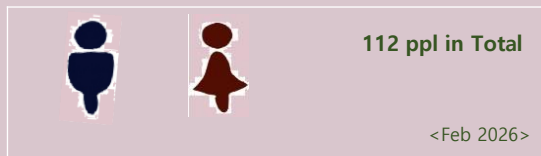
While studying in Korea, all classes are taught in English with DigiPen's curriculum, and core subjects are instructed by DigiPen faculty.

KMU + DIGIPEN = Dual
2.5 years 2 years

2) History

- 2007** Signed an agreement (DigiPen - KMU)
- 2008** Started a dual degree program with DigiPen US (20 students/year)
- 2011** Changed its department's affiliation to the engineering department (Part of the Department of Game Mobile Content)
- 2015** Detached as DigiPen-KMU Dual Degree Program in Computer Engineering
- 2016** Department title changed to DigiPen Game Engineering
- 2017** Increased the student number to 30 per year

3) Enrolled Students' No.



4) Company list that graduates employed (overseas) (Incl. Internships)

Activision, Microsoft, NHN Global, Medzii, Verizon, Visual Engineering, Ubisoft Singapore, Amazon, Amazon Software, Cognitive, Cat Daddy Studio (Part of 2K Games), 343 Industries, AMD, TikTok/ByteDance, META, USC Institute for Creative Technologies, Verizon, Intel Corporation, Respawn Entertainment (Part of Electronic Arts) ...

5) Faculty and Assistant

▶ Joongho Lee

Dean of DigiPen Game Engineering
Office: #7421, Engineering Building 7
Phone: 053-580-6689

▶ Dixon, Bryce Anthony

Dispatched lecturer from DigiPen
Office: #7415, Engineering Building 7

▶ Jonathan Holmes

Dispatched lecturer from DigiPen
Office: #7415, Engineering Building 7

▶ Assistants (KR/EN)

Office: #7418, Engineering Building 7
Phone: 053-580-5839

2. DigiPen Institute of Technology

1) Introduction

DigiPen Institute of Technology is different from regular higher educations. Located in Redmond, WA, USA, DigiPen is the global hub for video game development, with more than 350 interactive media companies clustered around the institution.

Students are educated and actively involved in the development of the professional level of the software and entertainment media as software developers, artists, designers, and computer scientists. Students apply for one of DigiPen's eight undergraduate programs and two graduate programs, and they begin to learn the basics of their field from the first day of class.

DigiPen's curriculum is well-matched to a structured academic course in primary subjects such as mathematics, physics, computer science for Computer Science students, or color, tint, and composition for Arts and Animation students.

We work with practical team-based projects to develop commercial-level games, animations, or computer hardware.

With this teaching method, students have the better opportunity to communicate individually with their faculty who are passionate about their success, and the small team size allows faculty to focus more on student projects.

2) History

- 1988 Established computer simulation and animation company in Vancouver, Canada
- 1990 Opened the 3D computer animation course
- 1990 Started a video game programming course in collaboration with Nintendo America
- 1994 Opened a two-year degree program in 2D and 3D video game programming
- 1996 Approved by HECB for the four-year of Computer Science in Real-Time Interactive Simulation Degree
- 1998 Moved the main campus to Redmond, WA ,
- 2002 USA Certified by accreditation committee of Career School and Colleges (ACCSC)
- 2004 Established two undergraduate programs, Computer Engineering, Digital Art and Animation, and one graduate program, Computer Science
- 2007 Made an agreement for the dual degree program with Keimyung Univ. In Korea
- 2008 Established two undergraduate programs, Computer Science and Game Design, Game Design
- 2008 Established the first overseas campus by signing a partnerships with the Singapore Economic Development Board
- 2010 Established first European campus in Bilbao, Spain
- 2015 Established Singapore DigiPen Game Studio (DGS)
- 2019 Worked with Game Changers, an apprenticeship program aimed at helping entrepreneurial individuals launch their own indie game start-ups in Saudi Arabia

3) Core Value



1. **Success:** Endorsing the life-long academic, career and personal achievements of our students, alumni, faculty, and staff by broadening their knowledge horizons and transcending the conventional disciplinary boundaries with confidence
2. **Excellence:** Promoting excellence by providing rigorous studies combining solid academic foundation, innovative approaches, intellectual engagement, and collaboration among students alumni, education, and industry groups.
3. **Innovation:** Developing knowledge into uncharted area, discovering new things, and cultivating creativity by finding fast-applying methods
4. **Academic Freedom:** Creating a great university atmosphere through intellectual inquiry, exchange of academic knowledge, and promotion of knowledge development
5. **Diversity:** Understanding and embracing differences and developing diversity through mutual understanding and respect
6. **Integrity:** Cultivating social and personal responsibility by supporting professional and ethical behavior


4) Commercialized game list graduates have worked

Minecraft, Overwatch, Halo 5, Destiny, Fable, Fallout Golden-Eye 007, Guitar Hero, Farmville, God of War, Half-Life, Mass Effect, Heartstone, Infamous, League of Legends, LEGO Universe game, Guild Wars, Mario Kart, Left 4 Dead, Portal, Portal2, Red Dead Redemption, Rock Band, Scribblenauts, Peggle, Need for Speed, Silent Hill, The Last of US, Starcraft, Starcraft II, Wings of Liberty, Elder Scrolls V: Skyrim, Tomb Raider, Team Fortress 2, The Sims, The legend of Zelda, Titanfall, World of Warcraft, Star Wars Games, The Walking Dead Games, Super Smash Bros , and other more than 1,750 commercialized games

For more info, check this [link](#).

5) DigiPen and Media

| | |
|---|---|
|  | Ranked in 5 at 2021 Top 50 Game Design School in North America (Maintained within 5th place in the recent 10 years) |
| <ol style="list-style-type: none">1.University of Southern California (Los Angeles, CA)2.Clark University (Worcester, MA)3.New York University (Brooklyn, NY)4.Rochester Institute of Technology (Rochester, NY)5.DigiPen Institute of Technology (Redmond, WA)6.Michigan State University (East Lansing, MI)7.Worcester Polytechnic Institute (Worcester, MA)8.University of Utah (Salt Lake City, UT) <p>Please check the link for more info.</p> | |

| | |
|---|--|
|  | Aired on the tvN TV show, Free 19 |
| <p>It says:</p> <p>"DigiPen was funded and equipped by Nintendo to open a two-year game development course in 1994."</p> <p>"The world's first school, which offers, which offers a bachelor's degree in video game programming Harvard in the game industry."</p> <p>"It develops into a prestigious university in the game industry"</p> <p>For more info, check this link.</p> | |

6) Enrolled Students' No.

| |
|--|
| <p style="text-align: right;"><DigiPen Redmond></p> <ul style="list-style-type: none">• Total No.: 1,124• % of the foreign student: 15% |
|--|

Academics I

DigiPen Program

Academic Credit System

Curriculum

Course Package

Administrative work schedule

Course Application

Course Change

Objection to credits

Break and Return

Fails and Expulsion

How to issue the transcript

Faculty

DigiPen Staff

Dept. Office

Engineering Dept. Admin Team



3. Academics I

1) DigiPen Program

► Curriculum: A course to nurture talents specialized in simulation and graphics fields in video games, movies, and defense industries through curriculum based on computer science, mathematics, and physics and team-based classes conducted in real industries

► Introduction of BS in Computer Science in Real-Time Interactive Simulation from DigiPen

Web (<http://www.kmu.ac.kr/>) -> Dept. webpage -> Curriculum -> Curriculum Description

2) Academic Credit System

| Subject Area | Category | Credits | Credits/subject | Course | School | Year of Study |
|-------------------|----------------|---------|-----------------|--|--------|---------------|
| Liberal Arts (LA) | Integrated LA | 3 | 0-1 | Global Citizenships(1), Chapel 1(P), KMU Spirits and Volunteer 1 (1) College Life and Career Design (1) | KMU | Year 1 |
| | Regular LA | 19 | 3-4 | DIGIPEN ENGLISH 1(3) DIGIPEN ENGLISH 2(3) Composition(3) Interpersonal & Work Communication (3) Vector Calculus II (4) Linear Algebra(3) | KMU | Year 1-3 |
| Major | Selected Major | 16 | 3-4 | Calculus(3) Introduction to Physics(3) Vector Calculus(4) Software Engineering(3) Motion Dynamics(4) | KMU | Year 1-3 |
| | Core Major | 51 | 3-4 | Linear Algebra and Geometry (4) Computer Environment (4) High Level Programming I: The C Programming (4) Project Introduction (3) High Level Programming II: The C++ Programming (4) Project I (3) Game Implementation Technique(3) Computer Graphics(3) Advanced C/C++(3) Operating System I: MAN-MACHINE INTERFACE (3) Motion Dynamics I (3) Project II-A (4) Project II-B (4) Data Structure (3) Computer Graphics II (3) | KMU | Year 1-3 |

| Subject Area | Category | Credits | Credits/subject | Course | School | Year of Study |
|--------------|----------|---------|-----------------|---|---------|---------------|
| Major | - | 78 | 2-5 | Advanced Computer Graphics I (3) Computer Networks I: Interprocess Communication (3) Algorithm Analysis (3) Discrete Mathematics (3) 3D Computer Animation Production I (3) Project III (5) MAT 256 or any MAT course greater than 300 (3) Advanced Computer Graphics II (3) Low-Level Programming (3) Any 200-level or higher CS course not required (3) Project III (5) An elective of the student's choice from any department at DigiPen (3) Select one: ANI 125, ART 400, ART 410, FLM 115, FLM151, FLM152, MUS 115 (2) Art Appreciation (2) One English elective chosen from any ENG course, ENG 116 and above (2) Any 200-level or higher CS course not required (3) MAT 256 or any MAT course greater than 300 (3) Advanced Project (5) Any elective of student's choice from any department at DigiPen (2) One English elective chosen from any ENG course, Eng116 and above (2) Any 200-level or higher CS course no required (3) Any 200-level or higher CS course no required (3) Project IV (5) An elective of the student's choice from any department at DigiPen (3) One humanities and social science elective from any three-credit HIS, PSY, or SOS courses (3) | DigiPen | Year 3-5 |

3) Curriculum

| Year | Semester | Course | Credit | Year | Semester | Course | Credit |
|------|----------|--|--------|------|----------|--|--------|
| 1 | 1 | Chapel 1 | 1 | 3 | 2 | Advanced Computer Graphics I | 3 |
| | | Introduction to Physics | 3 | | | Computer Networks I: Interprocess Communication | 3 |
| | | DigiPen English I | 3 | | | Algorithm Analysis | 3 |
| | | DigiPen English II | 3 | | | Waves, Optics, and Thermodynamics | 4 |
| | | Calculus | 3 | | | Project III – A | 4 |
| | | College Life and Career Design | 1 | | | | |
| | | Global Citizenship | 1 | | | | |
| | | KMU Spirits and Volunteer 1 | 1 | | | Any MAT course numbered 200 or higher | 3 |
| 1 | 2 | Linear Algebra and Geometry | 4 | 4 | 1 | Low-Level Programming | 3 |
| | | Computer Environment | 4 | | | Advanced Computer Graphics II | 3 |
| | | High Level Programming I: The C Programming | 4 | | | Any CS course numbered 200 or higher | 3 |
| | | Composition | 3 | | | Professional and Societal Issues in Computing | 3 |
| | | Project Introduction | 3 | | | Project III – B | 4 |
| | | | | | | | |
| 2 | 1 | Game Implementation Technique | 3 | 4 | 2 | Any MAT course numbered 200 or higher | 3 |
| | | High Level Programming II: The C++ Programming | 4 | | | Any CS course numbered 200 or higher | 3 |
| | | Vector Calculus I | 4 | | | Any ENG course of three credits or more | 3 |
| | | Project I | 3 | | | A three-credit course from the pool of Arts and Media Electives at DigiPen | 3 |
| | | Interpersonal & Work Communication | 3 | | | Project III-C | 4 |
| 2 | 2 | Computer Graphics I | 3 | | | Any ENG course of three credits or more | 3 |
| | | Advanced C/C++ | 3 | | | Any CS course numbered 200 or higher | 3 |
| | | Operating System I: MAN-MACHINE INTERFACE | 3 | | | Any CS course numbered 200 or higher | 3 |
| | | Project II-A | 4 | | | Any HIS, PSY, or SOS course of three credits or more | 3 |
| | | Vector Calculus II | 4 | | | Project IV | 4 |
| 3 | 1 | Motion Dynamics | 4 | 5 | 1 | | |
| | | Motion Dynamics Lab | 1 | | | | |
| | | Project II-B | 4 | | | | |
| | | Data Structures | 3 | | | | |
| | | Computer Graphics II | 3 | | | | |
| | | Linear Algebra | 3 | | | | |

<Semesters in KMU>

<Semesters in DigiPen>

* **Minimum English Requirements**

- A minimum TOEFL iBT score of 80. We will also accept a score of 550 for the TOEFL Paper-Based Test.
 - ✓ To have your TOEFL results sent to DigiPen, include DigiPen's college program code (4138) on your TOEFL exam.
- A minimum International English Language Testing System (IELTS) score of 6.5 or higher.
- A minimum Cambridge English: Advanced (also known as a Certificate in Advanced English or CAE) score of C1 or higher.
- Completion of four years of high school in the United States at an English-speaking school, or an international school where the primary language of instruction is English.
- Completion of at least six semester credits/10 quarter credits of college-level writing courses, equivalent to ENG 101 and 102, from any accredited two-year or four-year institution in the U.S. with a B grade or 3.0 GPA or better.
- Completion of a four-year postsecondary degree in the United States at an English-speaking school or completion of an international school where the primary language of instruction is English.

* **Attendance**

If absenteeism exceeds 1/3 of the class time, disqualification (F) is applied.

* **Graduation requirements**

In order to complete the program, 9 semesters must be completed for a total of 4.5 years, and minimum graduation credits must be met for each school. (KMU: 130, DigiPen: 142)

* **Obligations for dispatch**

When completing the Korean semester, you must prove your minimum authorized English grade and average credit of 3.0.

4) Course package

- A system that allows you to select and store subjects to take before enrollment
- "Course Package" application period exists before the course registration date.
- Lectures stored in the course package can be registered by simply entering a code on the day of enrollment.

EDWARD -> academic administration -> Course -> Course Enrollment Management -> Enrollment of Course Packages

5) Administrative work schedule

| Timeline | To do | Comments |
|-----------|--|--|
| Early Jan | <ul style="list-style-type: none"> Credit Recognition for students in DigiPen Redmond | <ul style="list-style-type: none"> Receive transcripts(copy) with KMU for Fall semester of the previous year Create the document for Credit Recognition in dept. office Submit it to Admin Team (Attach the originals when it is delivered from DigiPen) |
| Early Feb | <ul style="list-style-type: none"> Application for renunciation of study | <p>Students who want to give up DigiPen program, entered before 2015, must submit the applicable documents.</p> <p>* Before this, you must have an interview with the dean of the department.</p> |
| Mar | <ul style="list-style-type: none"> Matriculate Student list Check (DigiPen Redmond) | <p>This is a procedure to understand the current students in DigiPen Redmond.</p> |
| Late May | <ul style="list-style-type: none"> Confirmation of the opening of the summer semester | <p>* It is to identify the number of students who may fail.</p> <p>*Students should try not to receive F because the probability of opening a seasonal semester is low.</p> |
| Early Jul | <ul style="list-style-type: none"> Orientation for dispatched students | <p>Students must prepare the following documents during the orientation.</p> <ol style="list-style-type: none"> a copy of an application for dispatch a copy of a written oath KMU transcript Kakaotalk ID (means of contact) EDWARD ID, password One copy of the consent form for information use |
| Mid Jul | <ul style="list-style-type: none"> Credit Recognition for students in DigiPen Redmond | <ul style="list-style-type: none"> Receive transcripts(copy) with KMU for Fall semester of the previous year Create the document for Credit Recognition in dept. office Submit it to Admin Team (Attach the originals when it is delivered from DigiPen) |
| Early Aug | <ul style="list-style-type: none"> Application for renunciation of study | <p>Students who want to give up DigiPen program, entered before 2015, must submit the applicable documents.</p> <p>* Before this, you must have an interview with the dean of the department.</p> |
| Nov | <ul style="list-style-type: none"> Matriculate Student list Check (DigiPen Redmond) | <p>This is a procedure to understand the current students in DigPen Redmond.</p> |
| Late Nov | <ul style="list-style-type: none"> Confirmation of the opening of the summer semester | <p>* It is to identify the number of students who may fail.</p> <p>*Students should try not to receive F because the probability of opening a seasonal semester is low.</p> |

6) Course Application

- Log in to "<http://sugang.kmu.ac.kr>" within the period (on a first-come, first-served basis)
- Related Website: EDWARD (<http://portal.kmu.ac.kr>)
- Course Registration History
- ✓ EDWARD → Academic administration → Course → Course application management → Course application confirmation
- Course Schedule Check
- ✓ EDWARD → Academic Administration → Course → Course application management → Course Schedule

7) Course Change

C
EDWARD -> Academic Administration -> Course -> Course Application Management -> Change/Check the Course schedule

8) Objection to credits

Academics Team ☎ 580-6063 #104 in the main building of KMU main campus

Students shall contact the professor by phone or e-mail during the period of filing an objection every semester.

※ There will be no change unless the professor marks it incorrectly.

9) Break and Return

- How to apply for the break:
 - ✓ EDWARD -> Academic Administration -> School records -> Management of changes in school records -> Application for changes in school records (Leave of absence)
- How to return to the school:
 - ✓ EDWARD -> Academic Administration -> School records -> Management of changes in school records -> Application for changes in school records (Return to the school)

10) Fails and Expulsion

- ▶ Grade Warning: If the average grade point average of the semester is less than 1.50, grade warning is issued. However, the grades of the final semester are excluded from the grade warning
- ▶ Expulsion for grade warning: If you receive 3 consecutive grade warnings during your school year, you will be expelled.
- ▶ Students who are recognized as having no prospect of academic achievement due to illness
- ▶ Students who do not register within the prescribed period after the expiration of the leave of absence or do not submit application for postponement of leave of absence
- ▶ Students who have entered another university
- ▶ Students who do not register within the prescribed period
- ▶ Students subject to expulsion due to academic warning
- ▶ Students subject to expulsion due to disciplinary action

11) How to issue the transcript

EDWARD -> Academic Administration -> Proof -> Evidence management or direct visit to the main building student service

12) Faculty

▶ Joong ho Lee

Dean of DigiPen Game Engineering
Office: #7421, Engineering Building 7
Phone: 053-580-6689

▶ Jonathan Holmes

Dispatched faculty from DigiPen
Office: #7415, Engineering Building 7

▶ Dixon, Bryce Anthony

Dispatched faculty from DigiPen Office: #7415,
Engineering Building 7

13) DigiPen Staff

▶ Hyerin Kim

International Outreach Manager
Office: #7415, Engineering Building 7
Phone: 053-580-6685
Email: hyerin.kim@digipen.edu

14) Dept. Office

Office: #7417, Engineering Building 7

Phone: 053-580-5839

15) Engineering dept. Admin Team

Office: First Floor, Engineering Building 1

Phone: 053-580-5041,5562,5772,5262

Academics II

Student Counselling

Student Fee

Academic Help

Student Work

Project

COMpass K

Health

Student Council

Orientation

Scholarships



4. Academics II

1) Student Counselling

EDWARD -> Academic Administration -> Proof -> Evidence management or direct visit to the main building (student service team)

- ▶ KMU Administrative Inquiries and Student Support: Contact the department office (Tel: 580-5839)
- ▶ DigiPen Inquiries: Contact DigiPen staff (Email: hyerin.kim@digipen.edu)

2) Student Fee

- ▶ Payment of student dues every March
- ▶ Changed according to the major budget by year.
- ▶ In case of change, notice in advance by the student eader.

3) Academic Help

- ▶ Use of advisor counseling and student counseling center
 - ▶ Student Counseling Center (Student counseling work, general counseling related work management, freshman aptitude search test, sexual harassment grievance counseling, [website](#) management)
- Contact Person: Park Kyung-hee ☎ 580-5811
Learning Consultation ☎ 580-6300
Psychological test ☎ 580-5745
Individual group counseling ☎ 580-5743
Education support ☎ 580-5744
- ▶ Location: #1125, 1st floor, Bauer Hall, Main Campus

4) Student Work

- ▶ How to apply for "Student Work"

EDWARD -> System -> Academic Administration -> Scholarship -> Scholarship Application -> Student Work Scholarship -> Print the application and submit to the dept. Office (#7417)

- ▶ Definition: Students who perform 50 hours of volunteer work in the dept. office are called student worker, and tuition reduction is processed when paying tuition.
- ▶ Application Period: Sometime in Mar and Sep every year (For more details, visit the KMU website)

- ▶ Eligibility: Low-income households (those who are within the 8th income quintile during national scholarship screening)
- ▶ Applicants who have not applied for a national scholarship are excluded from this opportunity.

▶ Tuition fee reduction is processed when tuition is paid, and there is no separate notice. (The name of the scholarship and the scholarship amount will be shown on the tuition bill)

* If 50 hours of volunteer work is not performed, the scholarship application for the next semester will be excluded and the scholarship should be returned.

5) Project

- ▶ DigiPen course: a project-based team project shall start from the first year of the school
- ▶ Complete at least 4 projects before graduation
- ▶ Portfolio that proves rich experience

6) COMpass K

- ▶ Program developed to strengthen KMU students' educational competency and employment competitiveness
- ▶ Consists of 7 areas including goal management, major, internationalization, IT, volunteer work, creativity, career path, and employment
- ▶ Organized to manage students' educational competency by dividing it into 18 detailed items
- ▶ Motivation for early career setting and competency development
- ▶ Spec management through personal portfolio creation
- ▶ Management of job seekers and job seekers
- ▶ Competency development point scholarship
- ▶ Point approval is automatically processed by computer based on items related to grade evaluation and credit acquisition.
- ▶ After the student enters the qualification info on the website, the proof material (original certificate) shall be submitted to the administration team every Thursday. After that, please check if it has been approved by the system.
- ▶ Performance cannot be recognized as overlapping multiple competencies.

EDWARD -> Academic Administration -> How to use COMpass K

7) Health

- ▶ Health Care Center: Free health check-up every year to help students live a healthy college life by early detection of diseases

EDWARD -> Academic Administration -> Student Support -> Application for health checkup

- ▶ Sexual Harassment Prevention Counseling Office:
B100, B1, Daemyung Main Building
- ✓ Provide appropriate education and counseling to promptly respond to sexual harassment and sexual assault victims and to overcome the damage and continue a healthy life
- ✓ Through sexual harassment prevention education, it contributes to the establishment of the right values for sexuality and the establishment of a sound sexual culture
- ✓ A place that is always open for students who have concerns about sexual harassment and sexual assault, as well as the treatment and response of sexual harassment.
- ▶ First Aid Kit Location: #101, Art College Admin Team, Adams Building
- ▶ Relevant organization
- ✓ Gender Discrimination Report Center 1544-9995
- ✓ Human Rights Counseling Center, National Human Rights Commission of Korea 02-1331
- ✓ Korea Sexual Violence Counseling Center 02-338-5801~2
- ✓ [Daegu Women's Call](tel:053-471-6484) 053-471-6484
- ✓ [Korea Women's Association, Sexual Violence Counseling Center](tel:02-739-1366) 02-739-1366~7

8) Student Council

- ▶ Purpose:
- ✓ Close communication with the university by collecting the opinions of major students
- ✓ A window for communication with major faculty
- ✓ Planning and operation of major events
- ▶ Student Council Election
- ✓ The student council president, vice president, secretary, and other members of the student council are elected by voting.

9) Orientation

- ▶ When: About 10 days before or after admission
- ▶ The event covers the following :
 - ✓ Program introduction
 - ✓ Introduction of relevant faculty and staff
 - ✓ About DigiPen
 - ✓ Graduate employment status
 - ✓ Degree Description
 - ✓ KMU Administrative Procedure
 - ✓ Transfer procedure

10) Scholarships

- ▶ Special A/B
- ✓ Scholarship for freshmen offered by KMU
- ✓ Criteria for admission grades and admission requirements

| Item | Criteria | Benefits |
|-----------|------------------------------------|---------------------------------|
| Special A | Depending on the admissions score. | 50% of KMU tuition (1 semester) |
| Special B | Depending on the admissions score. | 30% of KMU tuition (1 semester) |

▶ BISA Scholarships

- ✓ Scholarship for freshmen offered by KMU
- ✓ Criteria: Korean SAT scores and official English test scores

| Item | Criteria | Benefits |
|--------------|--|---|
| BISA Scholar | <ul style="list-style-type: none"> • SAT level: Total 7 or less • TOEIC 970 or higher • TOEFL IBT 110 or higher | <ul style="list-style-type: none"> • 100% of KMU tuition and admission fee (5 semester) • Round-trip airfare ticket • Total US\$15,000 support (3 semesters out of 4 semesters abroad) • Priority acceptance for the general dormitories (paying your own expenses) |
| BISA USU | <ul style="list-style-type: none"> • SAT level: Total 8 or less • TOEIC 950 or higher • TOEFL IBT 106 or higher | <ul style="list-style-type: none"> • 100% of KMU tuition and admission fee (5semester) • One-way airfare ticket • Total US\$9,000 support (3 semesters out of 4 semesters abroad) |
| Jin-li | <ul style="list-style-type: none"> • SAT level: Total 10 or less • TOEIC 890 or higher • TOEFL IBT 98 or higher | 100% of KMU tuition and admission fee (5semester) |
| Jung-ui | <ul style="list-style-type: none"> • SAT level: Total 11 or less • TOEIC 850 or higher • TOEFL IBT 93 or higher | 50% of KMU tuition and admission fee (5semester) |
| Sarang | <ul style="list-style-type: none"> • SAT level: Total 12 or less • Within the top 30% of admissions score | 30% of KMU tuition and admission fee (5semester) |

*SAT level means the sum of Korean, math, English, and Society(Science) subjects.

* Probability and Statistics is downgraded by 1 grade / Society(Science) level is an average of 2 subjects (Korean history not included)

*If you achieve official English scores that exceed the scholarship criteria at the time of admission, you can receive scholarship benefits.

▶ Work Scholarship

- ✓ March/early September every year (within 7 days from the semester start date)
- ✓ Apply for a work scholarship in the EDWARD system
- ✓ Within 150 hours per semester (hourly wage)
- ✓ Pay to the student account approximately 3 weeks after the designated working day

▶ Dual Foreign Language Academic Scholarship

- ✓ Early March and September every year (within 2 weeks from the semester starts)
- ✓ Submit the application to the Scholarships Team
- ✓ Only for students who have completed registration of official foreign language transcripts with COMpassK in the previous semester (must submit official foreign language transcripts to the administration and confirm if it is approved)
- ✓ Based on the 'Certified Foreign Language Score Conversion Table' (only for current students)

- ✓ Applicants with level 3 or higher for foreign language proficiency in 3 languages
- ✓ Applicants with level 2 or higher for foreign language proficiency in 2 languages
- ✓ Applicants with level 4 or higher for foreign language proficiency in 3 languages
- ✓ Applicants with level 3 or higher for foreign language proficiency in 2 languages

✓ Scholarship amount by point

✓ **Jin-li(Full tuition fee)**

- ✓ Applicants with level 3 or higher for foreign language proficiency in 3 languages
- ✓ Applicants with level 2 or higher for foreign language proficiency in 2 languages

✓ **Jung-ui(half tuition)**

- ✓ Applicants with level 4 or higher for foreign language proficiency in 3 languages
- ✓ Applicants with level 3 or higher for foreign language proficiency in 2 languages

- ✓ Scholarship is applied to only one semester.
- ✓ Duplicate benefits are possible within the scope of tuition.
- ✓ In case of non-payment of tuition or applicants for installment payment, scholarship will be provided after tuition is paid in full.

▶ TOEIC Score Improvement Scholarship

- ✓ Early March and September of every year
- ✓ (Within 1 week after the semester begins)
- ✓ KMU Scholarship for current students
- ✓ Applicants whose semester is less than 8 semesters after full payment of tuition
- ✓ Submission of improved grades in the order of acquisition date
- ✓ Submit the application to the Scholarships Team
- ✓ Scholarship amount: 500,000 KRW
- ✓ Only the approved foreign language scores are applied by registering in the EDWARD system COMpassK by the previous semester
- ✓ Only accept the score within 2 years from the date of acquisition
- ✓ Those with an improved TOEIC score of 500 (KAC 700) or higher based on KMU's <Approved TOEIC Score Improvement Scholarship Application Section Table>
- ✓ It is paid only 4 times while enrolled, and duplicate benefits are possible within the scope of tuition.
- ✓ In the case of non-payment of tuition or applicants for installment payment, scholarships will be provided after tuition has been paid in full.

▶ KMU Merits Scholarship

- ✓ Selected in order of grade among students who have met the following requirements for credits and English proficiency (no separate application process is needed)
- ✓ 15 credits or more without F credits in the previous semester
- ✓ Scholarship is provided only to applicants with an average GPA of 3.50 (Jin-li) and 3.00 (Jung-ui, Sarang) or higher.
- ✓ English proficiency test scores (including the commandment mock TOEIC) must be entered and approved in COMpass K during the semester (the valid period must remain at the time of scholarship)

| Item | Year 1-2 | Year 3-4 |
|-------------------------|---------------|---------------|
| TOEIC (incl. mock test) | 700 or higher | 800 or higher |
| TOEFL (IBT) | 79 or higher | 91 or higher |
| TEPS | 568 or higher | 689 or higher |
| New TEPS | 344 or higher | 418 or higher |

▶ DigiPen-KMU Scholarship

- ✓ DigiPen Scholarships for transferred students from KMU
 - ✓ Based on income level and overall GPA
 - ✓ The maximum benefit amount plus the two scholarships cannot exceed 20% of the total tuition
 - ✓ Scholarship provided to applicants only
1. DigiPen-KMU Tuition Scholarship: 20% reduction of tuition (based on income level)
 2. DigiPen-KMU Merit Scholarship: 5% reduction of the maximum tuition (GPA: 3.5/4.0 or higher)

▶ Bridge Scholarship

- ✓ Scholarships from DigiPen
- ✓ You can apply when transferring to the DigiPen Campus
- ✓ If you need financial help from the school due to personal circumstances, please apply.
- ✓ Max Award: Up to \$12,000 per year for up to four years

▶ Diversity, Equity, and Inclusion Scholarship

- ✓ Scholarships from DigiPen
- ✓ You can apply when transferring to the DigiPen Campus
- ✓ The following factors may be considered in the selection process:
 - ✓ Personal Background, extra-curriculars, awards, or community service
 - ✓ Part of an underserved group, including but not limited to: Women in STEM
 - ✓ Historically underrepresented minority students
 - ✓ Students who are the first in their family to pursue a college degree
 - ✓ Youth in foster care
 - ✓ LGBTQIA+ students
 - ✓ Students with disabilities
- ✓ Max Award: \$5,000 per year for up to four years

▶ Promoting BIPOC Success in STEAM Scholarship

- ✓ Scholarships from DigiPen
- ✓ You can apply when transferring to the DigiPen Campus
- ✓ scholarships for people of color
- ✓ Required to submit application/essay
- ✓ Max Award: \$5,000 per year for up to four years

*More on- and off-campus scholarships can be found on our website.

* For more information about the DigiPen scholarship, contact the scholarship team (faid@digipen.edu)

Transfer Process

Before the transfer application

After the transfer application

Vaccination

Health Insurance

Phone Plan

How to open the bank account

How to pay the tuition



5. Transfer Process

1) Before the transfer application: Create/submit the application and related documents

▶ Documents to submit: Highschool Transcript and diploma, KMU Transcript, Bank Balance Statement, Official English Score(e.g., TOEFL, Duolingo.), Financial Responsibility Form, Passport Copy, Home address with postal code in English

▶ Highschool Transcript and diploma, and KMU Transcript **must be sealed.**

▶ Submit [the online application](#)

▶ All documents must be written in English, and the bank balance statement must be presented in English and US currency

▶ [Financial Responsibility Form](#) is a process to verify that you have enough funds to spend a year in DigiPen.

✓ Minimum Guarantee Amount: US\$61,194

✓ Submit a bank balance statement confirming the minimum guaranteed amount

▶ Proof of Proficiency in the English Language

✓ A minimum [TOEFL iBT](#) score of 80. We will also accept a score of 550 for the TOEFL Paper-Based Test. To have your TOEFL results sent to DigiPen, include DigiPen's college program code (4138) on your TOEFL exam.

✓ A minimum [International English Language Testing System \(IELTS\)](#) score of 6.5 or higher.

✓ A minimum [Cambridge English: Advanced](#) (also known as a Certificate in Advanced English or CAE) score of C1 or higher.

✓ Duolingo English test score of 110 or higher.

* It is recommended to send TOEFL, IELTS, Duolingo results directly to DigiPen (online)

(It usually takes about 3-4 weeks to receive at school, and 6-7 weeks in Korea)

▶ After preparing the documents, submit those to the DigiPen staff (copy is not allowed)

▶ After submitting the documents, check the results online, after that, documents will be sent to you by post.

Also, please make sure you received the followings:

✓ SEVIS documents

✓ Documents on how to create a student ID

✓ Check for SRS on the back of the booklet cover

* If documents specified above are not delivered, check the e-mail first and notify the DigiPen staff.

* Due to the corona situation, document delivery may be changed to email delivery

▶ If you received SEVIS (I-901) in the parcel sent by the school, pay the fee (US\$350) online [here](#).

▶ After filling out the [DS-160 \(visa application form\)](#), select a meeting date for an interview with the US Embassy in Korea (US\$170)

✓ Possible to pay online, but you should print the payment confirmation page

▶ Interview punctuality. Documents required for interview:

✓ Passport

✓ One visa photo within 6 months

✓ I-20 (DigiPen Letter of Acceptance)

✓ Printed DS-160 confirmation page

✓ Visa Reservation Confirmation

✓ Proof of payment of visa fee

✓ SEVIS Fee payment receipt

✓ High school graduation letter (English)

✓ Transcript (English)

✓ Bank Balance Statement

2) After the transfer application: SRS ID creation and Credit Recognition Confirmation

- ▶ After checking the documents for SRS ID creation and Student ID card creation in the documents received by mail or e-mail, please proceed by yourself
- ▶ How to create the SRS ID : Check through [the link](#)
 - ✓ Check [the link](#) for the SRS User's Guide, which includes course registration and how to print transcripts
- ▶ Access SRS (Students Record System) and check if KMU credits are recognized.
 - ✓ The initial student status appears to be Sophomore, but if the grades are applied correctly, it will be displayed as Junior.

3) Vaccination

- ▶ Corona Vaccine
 - ✓ All DigiPen students and staff must be vaccinated against the coronavirus, and the tertiary vaccine must be completed before the start of the semester .
 - ✓ Print out the vaccination certificate and present it to the DigiPen staff at orientation in the US.
- ▶ "Immunization Records" must be submitted when using the DigiPen dormitory
 - ✓ It confirms if you have been vaccinated against the following diseases:
 - ✓ Measles, Mumps, Rubella (MMR), and the Tetanus-Diphtheria booster
 - ✓ Tetanus-diphtheria booster (Only if vaccinated within 10 years)
 - ✓ According to the American College Health Association (ACHA), vaccination is also recommended for the following diseases:
 - ✓ Meningococcal Quadrivalent (A, C, Y, and W-135), Polio, Varicella, Pertussis, Human Papillomavirus Vaccine, Tuberculosis (TB), Hepatitis A, Hepatitis B, Influenza, and Pneumococcal Polysaccharide Vaccine-23 valent.

4) Health Insurance

- ▶ [Foreign students must purchase insurance before going to school, and fill out and submit the International Student Proof of Health Insurance Form.](#)
- ▶ Minimum Coverage:
 - ✓ Medical Expenses coverage:
 - ✓ Lifetime maximum benefit — minimum \$1,000,000
 - ✓ Policy year maximum benefit — minimum \$250,000
 - ✓ Maximum benefit per injury or sicknesses — minimum \$250,000
 - ✓ Repatriation of Remains coverage
 - ✓ Medical Evacuation coverage
- ▶ If you have Korean insurance that covers the above, submit documents related to the coverage issued by the insurance company (in English and US\$)
- ▶ Available to purchase through "[International Student Insurance](#)" Budget/Select/Elite plan)

5) **Phone Plan**

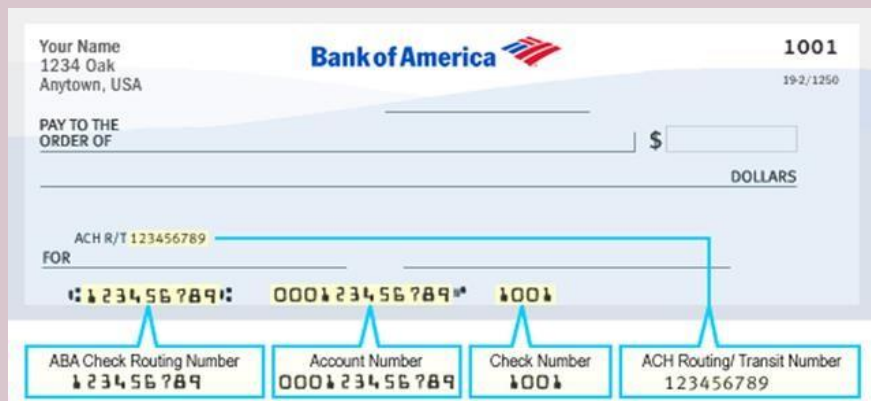
- ▶ AT&T is an iPhone operator and T-Mobile is an Android operator
- ✓ T-Mobile is a Pre-Paid system used during the contract period .
- ✓ Most international students use Pre-Paid phones (because the time of return is not clear)
- ✓ If you inquire about the Pre-Paid system with your carrier, the minimum cost is US\$60
- ✓ For US\$50 plan, it is different with US\$ 60 for the international calling option.

6) **How to open the bank account**

- ▶ You shall must visit the bank in person.
- ▶ When opening a bank account in the United States, it is recommended to use Bank of America (bank used by the school)
- ▶ When opening an account, there are mainly Checking Account and Saving Account.

| Saving Account | Checking Account |
|---|---|
| <ul style="list-style-type: none"> • Interest: 0.05%~0.15% • Always require a deposit of US\$3,000 or more • No monthly fee • Debit Card free use less than 5 times (School tuition payment is also possible) • The fee is less than the Checking Account • If you are staying in the US for more than 6 months, Checking Account is advantageous | <ul style="list-style-type: none"> • The number of free check usage is usually 15-20 times (the number of purchases, the number of bank withdrawals are not applied) • Monthly fee: US\$3.5~4.5 • Favorable for paying large amounts of money such as tuition and rent • Received free Checking account checks (12 copies) (first time). After that, it costs about US\$20 for 50 checks. |

Example)



7) How to pay the tuition

▶ Debit/Credit Card

- ✓ We accept credit card payments through ACI for which there will be a 2.65% convenience fee with a minimum service fee of \$2.00 per transaction added to the amount of the bill.
- ✓ In order to process the credit card payment, you will need the following information:
 - ✓ Payer's full name
 - ✓ Payer's address
 - ✓ Payer's daytime phone
 - ✓ Payer's email address
 - ✓ Credit Card number
 - ✓ Credit Card Expiration
 - ✓ Credit Card Verification Code

▶ Check and eCheck

- ✓ Check: You may drop off your check or money order at the Accounting Department during office hours or mail to:
 - ✓ DigiPen Institute of Technology
 - Attn: Accounts Receivable Department
 - 9931 Willows Road NE
 - Redmond, WA 98052
- ✓ eCheck: In order to process the eCheck payment, you will need the following information:
 - ✓ Payer's full name
 - ✓ Payer's address
 - ✓ Payer's daytime phone
 - ✓ Payer's email address
 - ✓ Bank account type
 - ✓ Bank routing number
 - ✓ Bank account numbe

▶ Cash

▶ Wire Transfer (For International Student Only)

- ✓ [Pay online by wire transfer now](#)
- ✓ We accept payments through the Peer Transfer Portal.
- ✓ These payments are not subject to additional bank fees.

▶ For more info, check this [link](#).

School Life

Program Info

Student ID Card

Univesity Building

Classroom

Classroom Rental

Library

Locker

School Emergency Notification and Tips

Clinic near the school

Lost and Found

Disaster Evacuation Drill



6. School Life

1) Program Info

- ▶ Program webpage: <http://digipen.kmu.ac.kr/>
- ▶ Announcement: through Discord

2) Student ID Card

- ▶ How to issue: via EDWARD
- ▶ Procedure

EDWARD -> System -> Academic Administration -> Student Support -> ID card application -> Consent to Provision of Personal Information -> Visit Daegu Bank and fill out the application form (branch) -> Issuance of student ID (College of Engineering Administration Team)

- ▶ Issuance Period: 1-2 weeks

3) University Building

- ▶ opens from AM 06:00 ~ PM 24:00
- ▶ Engineering building 7 opens AM 9:00 ~ PM 19:00 (Due to the pandemic)
- ▶ When entering on Saturdays, Sundays, or public holidays, fill out the entry log placed in front of the door

4) Classroom

- ▶ When using a computer, the use of programs, which is not related to study, is prohibited.
 - ▶ If you wish to install a study-related program, install it with the approval of the assistant.
 - ▶ Strict liability in case unauthorized software installation is detected (eg. program purchase, compensation, etc.)
 - ▶ Bringing food and beverages into the classroom is prohibited.
 - ▶ After using the classroom, be sure to turn off the computer/air conditioner/lights and leave the room.
 - ▶ In case of rendering for a long time, proceed it after approved by the assistant.

5) Classroom Rental

- ▶ Apply for rental when it is intended to be used after 6 pm
- ▶ Minimum of 5 people to rent
- ▶ Apply for EDWARD one week before the desired date of use
- ▶ If EDWARD is approved – Fill out the application for renting the lab located at the entrance of the dept. office
- ▶ Minimum of 2 people should stay in the classroom during the use time.
- ▶ In case of loss or damage to equipment and equipment in the classroom, it is regarded as the responsibility of the borrower.

6) Library

- ▶ Operating Hours:
 - During the Semester: 09:00 – 19:30
 - During the Vacation: 09:30 – 17:00 (Weekdays only)
- ▶ Bring your student ID and enter after authentication at the entrance
- ▶ Maximum borrowing of 3 books per person, maximum borrowing date of 7 days, visit the library if you wish to borrow more .
- ▶ Late fees incurred after 7 days (library policy may change*)

7) Locker

- ▶ Use the designated department locker on the 4th floor wall of Engineering Building 7.
- ▶ Before the semester begins, check on those who wish to use lockers and designate lockers only for those who wish to use the locker

8) School emergency notification and tips

- ▶ In the event of an emergency, promptly and clearly notified through the contact system for each grade
- ▶ In case of emergency, act quickly to secure safety and notify through the contact system

9) Clinics Near the School

- Han-joong Dental Clinic ☎ 053-624-5622
- Keimyung Orthopedic Clinic ☎ 053-256-2277
- Namdaegu Orthopedic Clinic ☎ 053-471-0119
- Wonju Lee Obstetrics and Gynecology ☎ 053-426-7525
- Daemyung Otolaryngology Clinic ☎ 053-254-0862
- Shinchim Oriental Medicine Clinic ☎ 053-295-8275

10) Found and Lost

- ▶ In case of finding lost property, submit it to the dept. office

6. School Life

11) Disaster Evacuation Drill

▶ Earthquake

* In the case of a school building, it is a concrete building with no seismic design.

- **If you sense an earthquake, leave the nearest door wide open.**
- ✓ To prevent the possibility that the building will be twisted, and the door will not open.
- ✓ The first person to open the door shouts to alert you to evacuation.
- **Protect your head with something that can protect your head, such as a book or laptop.**
- ✓ In the case of underground facilities, they are relatively safer than above-ground facilities, so wrap your head and wait until the vibration stops.
- ✓ In the case of underground facilities, evacuation may be delayed due to crowds of people, so those closest to the exit should evacuate under the direction of the leader.
- ✓ In the case of relatively high-rise floors 3 and 4, when an earthquake occurs, it is difficult to evacuate due to damage to the building, so evacuate under a desk or table. (Evacuate immediately when the intensity of the earthquake diminishes)
- **Evacuate quickly to the open area.**
- ✓ Run while crouching ASAP.
- ✓ Escape the window (But not first floor's window)
- **Evacuate the building and move to a large open space.**
- ✓ Stand still in case of further aftershock damage.

* Countermeasures against fires during earthquakes

1. Before a big shake, the moment you feel a small shake, immediately shout "Fire" to notify the surroundings, and turn off the heating equipment.
2. Fire suppression
3. Early suppression is possible because the large aftermath is consumed within 1 to 2 minutes. Keep a fire extinguisher close so that it can be used immediately.

* Evacuation tips in case of fire

1. Press the fire alarm bell.
2. If you cannot evacuate downstairs, evacuate to the roof.
3. When passing through fire, cover your body and face with a wet blanket or towel.
4. If the handle is hot, do not open the door and check another way.
5. Never go inside after going out.
6. If evacuated, wait for rescue from the windward side.

Inquiry:

Email: hyerin.kim@digipen.edu

DigiPen Website: www.digipen.edu

Alumni Success: <https://www.digipen.edu/about/alumni-success>

Student Achievement: <https://www.digipen.edu/about/student-achievements>

